



## Parent At A Glance 2024-2025

### **Beginning of School Day and Tardies**

Breakfast begins each day at **7:30 a.m.** and **classes begin at 8:05 a.m.** Students can arrive at 7:15 a.m., but they will wait with their grade level in the gym under adult supervision. Please do not drop children off before 7:15 a.m., as there is no one to supervise until that time. Arriving before 7:30 are for special situations where parents need to get to work or have siblings to drop off. Breakfast will begin at 7:30 a.m. ***Any student walking through the campus doors after 8:05 a.m. is counted tardy for the day.*** If you arrive after 8:05 a.m., you must walk your child into the office and sign them in. Guidelines regarding tardiness for the 2024-2025 school year are outlined in the Elementary Handbook (*available online @ [www.wisd.org](http://www.wisd.org)*).

### **End of School Day and Dismissal Plan**

School ends at 3:40 p.m. for PK-5th grade. **Any student not picked up by 4:00 will transition to the front office where staff will call guardians.**

- **Car Riders: Please have your pick-up card visible every day, as staff on duty verify the card and call for your child.** If you lose your card or require an extra card, replacements can be printed in the office. If you do not have your card, you will be asked to go to the office and provide identification. For safety purposes, we will not release a child to anyone without a dismissal card.
- **Walker Alone / Bike Riders:** Walkers and bike riders will line up in the building with staff for dismissal. Students will be escorted and walked down the sidewalk to the crossing guard where they will be released to walk or ride their bike home alone. Please walk the route with your child prior to school starting so they know where to go. We highly recommend students under 2nd grade do not walk home alone unless they have an older sibling to walk with them.
- **Walk with Parent:** These students will be escorted and walked down the sidewalk to the crossing guard. Students will be held at the "meet up" location until the guardian with the dismissal tag arrives. Guardians that plan to escort your child home must bring their students pick up card for the staff to release the child to the proper adult. For safety purposes we ask guardians to wait in the "meet up" area designated on the dismissal map.

### **Transportation Changes**

It is preferable that changes to your child's usual afternoon transportation are not altered frequently. If you are going to change your child's way home, please call the campus office (972-923-4628) **before 3:00** to provide ample time for the change to be relayed to the students and teachers prior to dismissal.

### **Students Leaving Early**

**If you need to pick up your child before the end of the school day, please be sure to arrive at the front school office BEFORE 3:15 p.m.** This is for your child's safety due to the many transitions that take place at this time in the day.

### **Visitors**

For the continued safety and security of everyone during the instructional day, we ask all visitors to park in the front or side parking lot and use the main front entrance. All other doors will be locked during school

hours. You will need your driver's license to enter the building for any event occurring during school hours or for attending lunch.

 **Updated Parent Information**

In the event you have a change in your address, email address, or phone number during the school year, please notify the school office so current information is always on file for emergencies. Please call the school office at 972-923-4628 or [email Danielle Schrodt](mailto:email.Danielle.Schrodt) with the updated information.

 **Birthday Treats**

Birthday treats are allowed to be delivered for the entire class by guardians. All birthday items must be store bought. Treats should be limited to cupcakes, cookies, chips– **not a meal**. Birthday treats **MUST** be delivered **BEFORE** your students lunch time. These treats will be distributed in the cafeteria during lunch. If birthday items are delivered after the students' lunch time, they will be distributed the following day during lunch. Guardians will not be allowed to go to the classroom to celebrate.

 **Communication**

Good communication and collaboration are key to a successful year! At Jimmie Ray, our daily goal is to have a positive impact in the lives of our learners, helping each child realize his/her potential, and providing meaningful, engaging learning experiences. Our PreK-4 classroom teachers use daily folders and 5th grade will use planners to keep you informed. We ask that you sign your child's folder every single night. Please follow us on our Jimmie Ray Elementary Facebook page for continued information. We also encourage you to sign up for Parent Square to get in touch with your child's teacher and also receive information from the campus. Families will receive a weekly Ray of Knowledge newsletter which will highlight important information and give you all of the activities happening within the upcoming week. We have many means of communication with our families, please make sure to sign up!

<b>Important Times</b>	
<b>Office Hours: 7:30-4:00</b> <b>Breakfast Served: 7:30-8:05</b> <b>Tardy Bell / Class Starts: 8:05</b> <b>School Ends: 3:40</b>	<b>Lunch Times</b> PreK / K 10:30-11:00 1st Grade 12:25-12:55 2nd Grade 12:00-12:30 3rd Grade 11:05-11:35 4th Grade 11:20-11:50 5th Grade 1:05-1:35

We are looking forward to an incredible first year at Jimmie Ray Elementary and so glad to have family join us for this upcoming school year!

Rachel Rector

Rachel Rector, Principal  
[Email Rachel Rector](mailto:Email Rachel Rector)

Beth Thornton

Beth Thornton, Assistant Principal  
[Email Beth Thornton](mailto:Email Beth Thornton)